



ALPHACRUCIS
UNIVERSITY COLLEGE

ENROLMENT GUIDE

CHC42315 Certificate IV in Chaplaincy and Pastoral Care



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CERTIFICATE IV IN CHAPLAINCY AND PASTORAL CARE

KEY DETAILS

Course Duration

Full-time load: 1 year (4 terms)

Part-time: Up to 4 years (7-13 terms)

Study Modes

Intensives

On-campus or online

Intakes

February (Term 1) and July (Term 3)

Start dates dependent on location and class cohort

Course Structure

This course requires completion of 13 units:

- 11 Core Units
- 2 Elective Units

The Certificate IV in Chaplaincy and Pastoral Care consists of four mandatory intensive classes. Intensives are two-four days, with each day covering the teaching for one unit.

A full-time study load will have the following intensive structure:

- Intensive 1: 4 units, 4 days
- Intensive 2: 4 units, 4 days
- Intensive 3: 3 units, 4 days
- Intensive 4: 2 units, 2 days

Each term, a student will enrol in 1 intensive. Thus, a student with a full-time load will complete their course in 1 year, as they will enrol in 1 intensive per term.

A lack of attendance will result in a delay in course progress and/or a request to withdraw from the missed unit(s).



PLACEMENT

As part of the Certificate IV in Chaplaincy and Pastoral Care, students are required to complete 100 hours of placement in a chaplaincy context.

The placement unit is *CHCPAS002 Provide pastoral and spiritual care*. This unit is part of Intensive 3.

To be eligible to enrol in *CHCPAS002*, students will need to have successfully completed every unit from Intensive 1 and Intensive 2.

Full-time students will enrol in *CHCPAS002* in their third term of studies, whereas part-time students will enrol in *CHCPAS002* in their final term of studies.

WHAT YOU NEED TO KNOW

Accreditation

Students who receive a 'Competent' grade in every unit can apply for accreditation as a chaplain through [Chaplaincy Australia](#).

Timetables

To check unit availability and intensive dates / times, please visit:

<https://www.ac.edu.au/timetables-calendars/>

ENROLMENT

Students can enrol via their [Student Gateway](#) account. An 'Enrol Here' link will be available for the upcoming term.

For more information regarding dates and times for intensives, and assistance with enrolling, please email the Student and Placement Coordinator for Chaplaincy: chaplaincy.support@ac.edu.au.

COURSE OVERVIEW

This overview lists the units that are required to receive a Certificate IV in Chaplaincy and Pastoral Care.

To be awarded a Certificate IV in Chaplaincy and Pastoral Care, students will need to receive a 'Competent' result for each unit.

For full-time and part-time enrolment structures, please see the following pages.

Total Units = 13 Units

Core Units = 11 Units

UNIT CODE	UNIT NAME
CHCPAS001	Plan for the provision of pastoral and spiritual care
CHCCOM002	Use communication to build relationships
CHCCCS016	Respond to client needs
CHCLEG001	Work legally and ethically
CHCCCS017	Provide loss and grief support
CHCCCS004	Assess co-existing needs
CHCCCS003	Increase the safety of those at risk of suicide
CHCDIV001	Work with diverse people
CHCPAS002	Provide pastoral and spiritual care (<i>100-hour placement</i>)
CHCMHS001	Work with people with mental health issues
CHCPRP003	Reflect on and improve own professional practice

Elective Units = 2 Units

Choose two of the following:

UNIT CODE	UNIT NAME
CHCDFV001	Recognise and respond appropriately to domestic and family violence
CHCAOD001	Work in an alcohol and other drugs context
CHCYTH014	Work effectively with young people in the youth work context

FULL-TIME ENROLMENT STRUCTURE

The Certificate IV in Chaplaincy and Pastoral Care consists of mandatory intensive classes, which students are required to attend. For enrolment advice, please contact the Student and Placement Coordinator for Chaplaincy:
chaplaincy.support@ac.edu.au.

FIRST TERM OF STUDIES

Intensive 1: Chaplaincy Foundations

UNIT CODE	UNIT NAME
CHCPAS001	Plan for the provision of pastoral and spiritual care
CHCCOM002	Use communication to build relationships
CHCCCS016	Respond to client needs
CHCLEG001	Work legally and ethically

SECOND TERM OF STUDIES

Intensive 2: Chaplaincy Responses

UNIT CODE	UNIT NAME
CHCCCS017	Provide loss and grief support
CHCCCS004	Assess co-existing needs
CHCCCS003	Increase the safety of those at risk of suicide
CHCDIV001	Work with diverse people

THIRD TERM OF STUDIES

Intensive 3: Professional Chaplaincy Practice

UNIT CODE	UNIT NAME
CHCPAS002	Provide pastoral and spiritual care (<i>100-hour placement</i>)
CHCMHS001	Work with people with mental health issues
CHCPRP003	Reflect on and improve own professional practice

FOURTH TERM OF STUDIES

Intensive 4: Chaplaincy Specialisation (Electives)

Choose 2 of the following:

UNIT CODE	UNIT NAME
CHCDFV001	Recognise and respond appropriately to domestic and family violence
CHCAOD001	Work in an alcohol and other drugs context
CHCYTH014	Work effectively with young people in the youth work context

PART-TIME ENROLMENT STRUCTURE

The Certificate IV in Chaplaincy and Pastoral Care consists of mandatory intensive classes, which students are required to attend. For enrolment advice, please contact the Student and Placement Coordinator for Chaplaincy:
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FIRST TERM OF STUDIES

Intensive 1: Chaplaincy Foundations Part A

UNIT CODE	UNIT NAME
CHCPAS001	Plan for the provision of pastoral and spiritual care
CHCCOM002	Use communication to build relationships

SECOND TERM OF STUDIES

Intensive 2: Chaplaincy Responses Part A

UNIT CODE	UNIT NAME
CHCCCS017	Provide loss and grief support
CHCCCS004	Assess co-existing needs

THIRD TERM OF STUDIES

Intensive 1: Chaplaincy Foundations Part B

UNIT CODE	UNIT NAME
CHCCCS016	Respond to client needs
CHCLEG001	Work legally and ethically

FOURTH TERM OF STUDIES

Intensive 2: Chaplaincy Responses Part B

UNIT CODE	UNIT NAME
CHCCCS003	Increase the safety of those at risk of suicide
CHCDIV001	Work with diverse people

FIFTH TERM OF STUDIES

Intensive 3: Professional Chaplaincy Practice Part A

UNIT CODE	UNIT NAME
CHCMHS001	Work with people with mental health issues
CHCPRP003	Reflect on and improve own professional practice

SIXTH TERM OF STUDIES

Intensive 4: Chaplaincy Specialisation (Electives)

Choose 2 of the following:

UNIT CODE	UNIT NAME
CHCDFV001	Recognise and respond appropriately to domestic and family violence
CHCAOD001	Work in an alcohol and other drugs context
CHCYTH014	Work effectively with young people in the youth work context

SEVENTH TERM OF STUDIES

Intensive 3: Professional Chaplaincy Practice Part B

UNIT CODE	UNIT NAME
CHCPAS002	Provide pastoral and spiritual care (<i>100-hour placement</i>)